

22 October, 2024

Dear Parent/Guardian,

## Re VCE VM and VCE Parent Payment Arrangements 2025

Mount Clear College is looking forward to another great year of teaching and learning and would like to advise you of Mount Clear College's voluntary financial contributions for 2025.

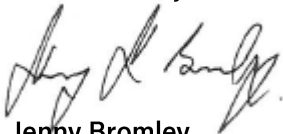
Schools provide students with free instruction to fulfil the standard 2025 curriculum requirements, and we want to assure you that all contributions are voluntary. **Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. This makes a huge difference to our school and the programs we can offer.** We want to thank you all for your support.

Within our school this support has allowed us to provide the following:

1. Resource booklets which are relevant and tailored to individual student curriculum needs
2. Onsite ICT support with a regular visiting maintenance technician and the availability of 'hotswap' devices where required
3. Subsidised Instrumental Music lessons with qualified and experienced teachers
4. Whole-school bus travel to sporting events
5. Subsidised celebrations and events for students and families conducted at the College
6. Access to the Compass portal which connects you to your child's learning and to staff at the College
7. Access to the expertise of our student welfare team in the SHAAC
8. Leadership and personal development opportunities

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Yours sincerely,



**Jenny Bromley**  
Principal



**Joanne Hocking**  
School Council President

Name of student	Year Level
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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
VCE VM and VCE classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Units 1 – 4 Technology Food Studies - food consumables for cooking (\$150.00)</li> <li>• Units 1 – 4 Media – printing of photographs and project materials (\$15.00)</li> <li>• Units 1 - 4 Art Making and Exhibiting - Materials for 2, 3 &amp; 4 dimensional art projects (\$45.00)</li> <li>• Units 1 – 4 Physical Education – resource booklets (\$5.00)</li> </ul>	Refer to timetable for student electives  \$
IT support for student-owned devices - configuration / maintenance and service / system costs	\$20.00
VCE VM and VCE costs for assignments and projects that students elect to print at school	\$10.00
VCE VM and VCE whole school events Athletics carnival - entry and transport (\$10.00) Swimming carnival – entry and transport (\$10.00)	\$20.00
<b>Total Curriculum Contributions</b>	<b>\$</b>
Other Contributions - for non-curriculum items and activities	Amount
Compass (Student / Staff / Parent communication tool)	\$20.00
Access to Toddle, a Learning Management Platform for students enhancing the delivery of teaching and learning	\$20.00
Enhanced wellbeing supports (wellbeing programs, student counsellors)	\$30.00
Locker maintenance – students will be asked to pay for any deliberate damage in addition to this fee.	\$5.00
<b>Total</b>	<b>\$</b>

## Extra-Curricular Items and Activities

Mount Clear College offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 31 January 2025

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
School magazine/yearbook	\$25.00	
Optional VCE VM and VCE BAS Sport Program \$25.00 per term	\$Pay per term	
Optional VCE VM and VCE Instrumental Music Lessons	\$300.00	
Optional Year 11 Outdoor Ed Camp (Estimate)	\$400.00	
Optional Year 12 'R U Ready' Event	\$140.00	
Other optional VCE VM AND VCE excursions to be scheduled (Pay as you go)	\$100.00	
<b>Total Extra-curricular Items and Activities</b>	<b>\$</b>	

## Financial Support for Families

Mount Clear College understands that some families may experience financial difficulty and offers a range of support options, including the Camps, Sports and Excursions Fund (CSEF) and the School Savings Bonus (SSB).

For a confidential discussion about accessing a range of services, or if you would like to discuss alternative payment arrangements, contact:

Student Service Coordinator, Fionna Wooller or Business Manager, Julie Dodgshun

Ph: 03 5330 1500 | Email: [mount.clear.co@education.vic.gov.au](mailto:mount.clear.co@education.vic.gov.au)

Category	Total
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
<b>Total</b>	<b>\$</b>

## Payment methods

Families may make payments to the school via Compass Pay, BPAY, Credit Card, EFTPOS or Cash. Please call the school for your BPAY code.

## Refunds

Requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, and the Department's Parent Payment Policy and Guidance.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.