

16 February 2024

Dear Parent/Guardian,

## Re Year 9 and Year 9 Student Excellence Program (SEP) Parent Payment Arrangements 2024

Mount Clear College is looking forward to another great year of teaching and learning next year, and would like to advise you of Mount Clear College's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. **However, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. This makes a huge difference to our school and the programs we can offer.**

Within our school this support has allowed us to provide the following:

1. Resource booklets which are relevant and tailored to individual student curriculum needs
2. Onsite ICT support with a regular visiting maintenance technician and the availability of 'hotswap' devices where required
3. Subsidised Instrumental Music lessons with qualified and experienced teachers
4. Whole-school bus travel to sporting events
5. Subsidised celebrations and events for students and families conducted at the College
6. Access to the Compass Portal which connects you to your child's learning and to staff at the College
7. Access to the expertise of our student welfare team in the SHAAC
8. Leadership and personal development opportunities

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Yours sincerely,



**Jenny Bromley**  
Acting Principal



**Joanne Hocking**  
School Council President

Name of student	Year Level
<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the curriculum	<b>Amount</b>
Year 9 classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Food for Entertaining – food consumables for cooking (\$70.00)</li> <li>• Multicultural Food – food consumables for cooking (\$70.00)</li> <li>• Technology Mechatronic Systems – resource booklets and classroom materials for construction of electronic dragstar (\$45.00)</li> <li>• Technology Product Design Wood – classroom materials for construction of tool box and folding camp chair and side table. (\$50.00)</li> <li>• Technology Stitch It Up / Textiles – classroom materials (\$30.00)</li> <li>• Technology Creative – resource booklets and classroom materials for construction of wing spinner and board games (\$45.00)</li> <li>• Art 2D – materials for lino printing, painting and drawing (\$30.00)</li> <li>• Art 3D – materials for ceramics, clay and sculpture (\$35.00)</li> <li>• Digital Art – materials for photography and collage (\$30.00)</li> <li>• Visual Communication – classroom materials (\$30.00)</li> <li>• Health and PE (HAPE) – resource booklet (\$10.00)</li> <li>• LOTE Japanese – resource booklet (\$5.00)</li> <li>• Humanities Teenagers and the Law – resource booklet (\$5.00)</li> </ul>	Refer to timetable for student electives \$
IT support for student-owned devices - configuration/maintenance / system costs	\$20.00
Year 9 costs for assignments and projects that students elect to print at school	\$10.00
Year 9 whole school events Athletics carnival - entry and transport (\$10.00) Swimming carnival – entry and transport (\$10.00)	\$20.00
<b>Total Curriculum Contributions</b>	<b>\$</b>

# Year 9 and Year 9 Student Excellence Program

## Parent Payment Arrangements

Other Contributions - for non-curriculum items and activities	Amount
Compass (Student / Staff / Parent communication tool)	\$20.00
Enhanced wellbeing supports (wellbeing programs, student counsellors)	\$30.00
Locker Maintenance	\$5.00
<b>Total Other Contributions</b>	<b>\$</b>

### Extra-Curricular Items and Activities

Mount Clear College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by 31 March 2024.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
School magazine/yearbook	\$20.00	
Optional Year 9 – Camp if run – venue to be advised (estimate)	\$1,100.00	
Optional Year 9 BAS Sport Program \$25.00 per term	\$Pay per term	
Optional Year 9 Instrumental Music Lessons	\$300.00	
Optional Year 9 Mountain Biking – Bike Hire	\$90.00	
Optional Year 9 Outdoor Education Mount Beckworth Day Hike \$15.00 Rock Climbing \$35.00 Snorkelling \$40.00 Surfing \$60.00	\$150.00	
Other optional Year 9 excursions, including in the Year 9 Program, to be scheduled (pay as you go)	\$200.00	
<b>Total Extra-curricular Items and Activities</b>	<b>\$</b>	



# Year 9 and Year 9 Student Excellence Program

## Parent Payment Arrangements

### Financial Support for Families

Mount Clear College understands that some families may experience financial difficulty and offers a range of support options, including the Camps, Sports and Excursions Fund (CSEF).

For a confidential discussion about accessing a range of services, or if you would like to discuss alternative payment arrangements, contact:

Student Service Coordinator, Fionna Wooller or Business Manager, Julie Dodgshun

Ph: 03 5330 1500 | Email: [mount.clear.co@education.vic.gov.au](mailto:mount.clear.co@education.vic.gov.au)

### Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
<b>Total</b>	\$

### Payment methods

Families may make payments to the school via BPAY, Credit Card, EFTPOS or Cash. Please call the school for your BPAY code.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, and the Department's Parent Payment Policy and Guidance.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.