



If you need help to understand the information in this policy, please contact Mount Clear College on 03 5330 1500 or mount.clear.co@education.vic.gov.au

Purpose

This policy sets out our school's approach to students driving to and from school and school events. Our school recognises the need for the whole community to make efforts to minimise the risks associated with young drivers and to encourage responsible driving behaviours for students.

Scope

This policy applies to all students at Mount Clear College who have a valid driver's licence.

Policy

Our school recognises that some students will turn 18 and obtain a driver's licence while they are still attending school. Some of these students will want to drive to and from school. Mount Clear College expects that all student drivers will adhere to the conditions of their licence and the road rules and will drive in a safe and responsible manner. If the school becomes aware that a student driver has driven in an unsafe or irresponsible manner, police will be notified.

Students are not permitted to drive themselves to and from camps, excursions or other school activities unless previously arranged and agreed in consultation with the school Principal, and only in exceptional circumstances or in circumstances where all students are required to make their own way to the event. Consistent with Victoria's Graduated Licensing System conditions, students are permitted to drive only one peer passenger (aged 16-22), unless the passengers are siblings of the driver.

Students are not permitted to use their car during the school day unless it is for an approved reason such as an unavoidable medical appointment. A certificate of attendance at the appointment is required.

Student licence details and car make and registration must be recorded with the school. Students are required to notify the school of any passenger who may be travelling with them to and from school. Student drivers, a Parent/Guardian and, if relevant, the Parent/Guardian of any passenger, must sign the *Parent permission and Student Agreement Form* and return all signed documentation to the Year 12 Coordinator or the Assistant Principal-Senior School.

If students act in breach of this policy, parents/carers will be notified and appropriate student sanctions will apply. Any unsafe driving behaviour or breaches of road rules will be reported to the police.

Parking

Students may only park in the designated student parking area. Mount Clear College takes no responsibility for damage to vehicles parked in the student car park and parking is at the vehicle owner's own risk.

Communication

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff handbook/manual
- included in staff induction processes

Further information and resources

Annexure 1: Students driving cars to School - Notice to Parents/Guardians

Annexure 2: Students driving cars to School - Parent/Guardian Permission & Student Agreement Form

Annexure 3: Students driving cars to School - School car parking permission form

Vicroads - issues and initiatives for young drivers: <https://www.vicroads.vic.gov.au/safety-and-road-rules/driver-safety/young-and-new-drivers/issues-and-initiatives-for-young-drivers>

The Department's teaching and learning resource: [Traffic Safety](#)

Review Cycle and Evaluation

Version Date	July 2021
Policy Date	February 2022
School Council Approval Date	February 2022
Person Responsible	Assistant Principal, Operations
Next Review Date	February 2026

Student Drivers Policy

Annexure 1

Students driving cars to School Notice to parents/guardians

Dear Parent/Guardian,

A number of our senior school students are driving or intend to drive to school this year and some have indicated that they intend to carry another student as a passenger.

_____ has indicated that he/she intends to drive to school/will be a passenger of another student who is driving to school.

Despite the fact that most young drivers try to be careful, safety conscious and considerate when driving, research clearly shows that they are at a higher risk of having a serious crash than older, more experienced drivers.

The presence of young passengers also greatly increases the risk for teenage drivers and, the more passengers, the greater the risk.

It is important that all students and their parents/guardians are aware of these risks and the type of behaviour that the school expects from student drivers.

A copy of the College Student Drivers Policy and the Parent Permission and Student Agreement Form are attached.

The policy outlines the school's expectations and provides information regarding the transport of passengers. Of particular note is that student drivers are not permitted to carry other students as passengers to and from school without the written permission of their parent/guardian and the passenger's parent/guardian.

Under the Graduated Licensing System, no more than one peer aged passenger (aged 16-22 years) is permitted to travel with the driver, unless the passengers are siblings of the driver. For more information, go to: <https://www.vicroads.vic.gov.au/safety-and-road-rules/driver-safety/young-and-new-drivers/issues-and-initiatives-for-young-drivers>

To ensure that all involved are aware of these requirements, student drivers and a parent/guardian and, where appropriate, a parent/guardian of any passengers, are required to sign a Parent Permission and Student Agreement Form.

The form must be signed and returned prior to students using the designated parking area.

These requirements are intended to ensure the welfare and safety of students at our College and the local community.

Student Drivers Policy

Annexure 2

Students driving cars to School

Parent/guardian permission and student agreement form

This form must be completed by any student who intends to drive to school either occasionally or regularly.

Student Name			
Car Make/Model			
Colour		Registration Number	

Note: If the student intends to drive any car other than the one registered on this form, it must also be registered with the school.

Parent/Guardian Permission

I give permission for _____ to drive to school and take the passenger indicated on this form. I am aware of Victoria's Graduated Licensing System conditions and the school requirements regarding students driving to school.

Name of Parent/Guardian			
Signature of Parent/Guardian		Date	

Parent/Guardian of Passenger

I give permission for _____ to be driven to and from school by

_____. I am aware of Victoria's Graduated Licensing System conditions and the school requirements regarding students driving to school.

Name of Parent/Guardian			
Signature of Parent/Guardian		Date	

Student

I agree to adhere to Victoria's Graduated Licensing System conditions and the school requirements regarding students driving a car to school.

Name of Student			
Signature of Student		Date	

Note: A photograph of the student's driver licence must be attached to this form.

Student Drivers Policy

Annexure 3

Students driving cars to School

School car parking permission form

This form must be completed prior to a School Parking Permit being issued.

Student

I agree to adhere to Victoria's Graduated Licensing System conditions and the school requirements regarding students driving a car to school.

Name of Student			
Signature of Student		Date	

Note: A photograph of the student's driver licence must be attached to this form.

Parent/Guardian Permission

In signing this, we accept all conditions outlined in the school's Student Driver Policy.

Name of Parent/Guardian			
Signature of Parent/Guardian		Date	

Description of Vehicle

Car Make/Model			
Colour		Registration Number	

Note: If the student intends to drive any car other than the one registered on this form, it must also be registered with the school.

School Approval

Approved by (name)			
Signature		Date	