



MountClearCollege

Student Promotion Policy

Overview:

To ensure that all members of the Mount Clear College community understand the academic expectations of students as they progress through each year level.

This Policy encourages students to demonstrate commitment to their education via the meeting of attendance requirements and the achievement of satisfactory subject results based upon the Victorian Curriculum/VCAL/VCE requirements. It also reminds students of the reasonable consequences of not committing to the Mount Clear College curriculum program.

While the College acknowledges that it is educationally desirable for students to move through secondary schooling with their peers, in consultation with families, varied pathways may be deemed more beneficial to students' education.

Purpose:

- To optimise students' work ethic and progress on learning outcomes.
- To best prepare students for the demands of senior VCE, VCAL and future workplace expectations, in terms of meeting deadlines, submitting work, developing study skills, meeting attendance requirements and satisfactorily completing work expectations.
- To provide a clear and consistent framework within which decisions about students' future pathways are made.

Attendance

Students are required to attend school and all of their classes, except where legitimate and serious reasons prevent such attendance.

Students are required to meet the College's minimum attendance requirement of 90% (refer to Mount Clear College Attendance Policy).

Year level Promotion

Promotion to Years 8, 9 and 10

For students to be automatically promoted without a student support group (SSG) meeting, they must:

1. Achieve satisfactory results:
 - At Year 7 in each semester students will achieve satisfactory results in 7 out of 9 subjects including English and Mathematics
 - At Year 8 in each semester students will achieve satisfactory results in 8 out of 10 subjects including English and Mathematics
 - At Year 9 in each semester students will achieve satisfactory results in 6 out of 8 subjects including English and Mathematics
2. Have satisfactory attendance (90% - this means an attendance minimum of 9 days attendance every fortnight, including punctuality to all classes and College assemblies).

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VCE Promotion

1. At Year 10 in each semester each student will be expected to achieve satisfactory results in 5 out of 6 subjects including English and Mathematics, and achieve above 50% in at least half of their Year 10 exams unless it has been deemed that they require special consideration of learning needs.
2. In order for students to progress automatically from Year 11 to Year 12, students will achieve satisfactory results in 9 out of 12 units of study for the year, including two units of English, and at least 4 out of 6 subjects in Semester 2. They must also achieve above 50% in at least 4 out of 6 Year 11, Unit 2 exams, unless it has been deemed that they require special consideration of learning needs
3. Have satisfactory attendance (90% - this means an attendance minimum of 9 days attendance every fortnight, including punctuality to all classes and College assemblies).

VCAL Promotion

1. At Year 10 in each semester students will be expected to achieve satisfactory results in 5 out of 6 subjects including English and Mathematics.
2. Students entering VCAL other than via Year 10 Pre-CAL must also have demonstrated acceptable work habits to be enrolled above a Foundation level.
3. For students progressing from Pre-CAL to VCAL, they are expected to satisfactorily complete all learning outcomes for Literacy, Personal Development Skills (PDS) and 5 out of 6 learning outcomes for Numeracy.
4. In order for students to enter the Intermediate and Senior programs, they must demonstrate acceptable work habits that show they could cope with the course above a Foundation level.
5. In order for students to progress from Foundation to Intermediate and from Intermediate to Senior, they are expected to have satisfactorily completed all learning outcomes for Literacy, Personal Development Skills (PDS) and Work Related Skills (WRS) and 5 out of 6 learning outcomes for Numeracy.
6. Have satisfactory attendance (90% - this means an attendance minimum of 9 days attendance every fortnight, including punctuality to all classes and College assemblies).

VCE Subject Selection

Enrolment in the proposed subjects selected for the next year level will be dependent on the following:

- A satisfactory final result in the subject.
- A percentage of or greater than 50% in at least one of the exams in the subject, unless it has been deemed that they require special consideration of learning needs.
- Teacher recommendation about effort and achievement in the subject.
- Any recommended pre-requisites for the proposed subject.

Student Support

Students identified as at risk of not meeting the above requirements will have supports offered throughout the year, such as parent/student/teacher communication (student support group meetings), Tier 2/Tier 3 plans, where applicable, redemption opportunities and attendance at after-school Study Hall.

Procedures:

Semester 1

Students who do not satisfactorily meet the requirements for promotion will be invited to attend an interview with their parents and the Year Level Coordinator and or Sub School Leader (SSG meeting). The purpose of the interview is to:

- work in a partnership with the family to optimise the student’s learning outcomes
- implement strategies for improving student learning in Semester 2
- establish an agreed process for monitoring student learning

Semester 2

Students who do not meet the promotion requirements at the end of Semester 2 will not be automatically promoted into a full course at the next year level. In this instance, a panel consisting of Year Level Co-ordinators, Leading Teachers and Assistant Principals will meet with the student and their parents to establish the best pathway for the student (SSG meeting). The SSG will discuss all available information to decide whether the student will be promoted to the next year level, continue in the same year level the following year or participate in a part transition, undertaking a bridging year with a mix of subjects at the current year level and the next year level. Each case will be considered individually.

Unsatisfactory Exam Results

In addition to the above, the Year Level Coordinator and Assistant Principal of the Sub School will follow up students with unsatisfactory results in the Semester 1 examinations in Year 12 as follows:

- **Students who receive less than 50% for their examination in any subject** – Year Level Co-ordinator may conduct an interview with the student and the parent. This meeting is to inform both parties of the unsatisfactory exam performance and implications for the end of year with a view to implement strategies for improvement at home and at school.

Special Consideration

A student will be promoted to the next year level if they have experienced hardship of a permanent or temporary nature which affected his/her schoolwork, and it is shown that the student is deemed capable of promotion.

Students will not be eligible for Special Consideration due to prolonged absence, such as family holidays, that has led to them being unable to achieve the requirements of promotion.

Evaluation and review cycle

This policy will also be reviewed as part of the College’s regular policy review process.

Date Created	May, 2018
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Author	Principal
Responsible for Review	Assistant Principal
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References	DET Child Safe Standards resources Mount Clear College Attendance Policy