



Acceptable Use Agreement for the Internet and Digital Technologies at Mount Clear College

Acceptable Use agreement information:

Parents/Carers should:

- read and understand what the College will do to support the safe and responsible use of digital technology (PART A);
- read the advice for Parents/Carers to help understand what you can do to support the safe and responsible use of digital technology (Part B);
- read the agreement and discuss it with your child to ensure they understand each dot point (PART C); and
- consider how they may support the safe and responsible behaviour online at home

Students should:

- read the agreement with their Parents/Carers and their teachers to ensure they fully understand what they are agreeing to (PART A);
 - raise any concerns, issues or suggested changes to the agreement with appropriate representative groups in the College (including Year Level leaders, Social Justice Committee) or directly with teachers and Parents/Carers; and
 - sign and abide by the agreement (PART C)
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Part A – College support for the safe and responsible use of digital technologies

Mount Clear College uses the Compass, Internet and digital technologies as teaching and learning tools. We regard the internet and digital technologies as valuable resources, but acknowledge they must be used responsibly.

Your child has been asked to agree to use the Compass, Internet and digital technologies responsibly whilst at school. Parents/Carers should be aware that the nature of the internet is such that full protection from inappropriate content can never be guaranteed.

At Mount Clear College we:

- have policies in place that outline the values of the College and expected behaviours when students use digital technology, the internet and Compass;
- will provide an internet connection that is filtered, logged and limited;
- provide supervision and direction in online activities and when using digital technologies for learning;
- have a cyber-safety and responsible use philosophy across the College, which reinforces the values and behaviours of the College's Code of conduct;
- use mobile technologies for educational purposes;
- provide support to Parents/Carers through information evenings and through documentation attached to this agreement;
- provide support to Parents/Carers to understand this agreement (eg. Language support); and
- work with students to outline and reinforce the expected behaviours on the internet and Compass*.

*Compass is a password protected online learning space for all Mount Clear College students. In this space your child will be able to access tools to communicate and collaborate with other students and be able to access learning activities, timetable and their own data both at school and at home.

Part B – Advice for Parents/Carers

At Mount Clear College the internet is mainly used to support teaching and learning. Not only is it a resource for students, but it is increasingly being used as a social space to meet, play and chat. The internet can be lots of fun.

If you have the internet at home, or are able to access it via mobile technology (eg. 3G or 4G networks), encourage your child to show you what they are doing online. If not, see if you can make a time to visit the College to see their work and how the school uses the internet.

Bullying, stranger danger, gossip and telling the wrong people personal information have long been issues for young people growing up. These are all behaviours which are now present online. These are not 'virtual' issues. They are real and harm or hurt.

At home we recommend that you:

- make some time to sit with your child to find out how they are using the internet and who else is involved in any online activities;
 - ask them to give you a tour of their 'space', if they are using a site which allows them to chat, publish photos, play games, etc. whilst online;
 - always ensure the settings on their space/page are set to private (or show them how to control the privacy options), if they are using a social networking site;
 - have the computer with internet access set up in a shared space in the house – not in your child's bedroom;
 - negotiate appropriate times for your child's online activities and use of mobile phones;
 - ask questions when your child shows you what they are doing;
 - designate a place to charge the laptop/mobile phone/iPad/device overnight in a public area such as the kitchen; and
 - monitor the use of laptops/mobile phones/iPads/devices and not allow them to be used in the bedroom overnight to ensure that students are not sending messages to friends and that your child has sufficient sleep.
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Part C – Student agreement

When I use digital technologies, I agree to:

- Protect my privacy and that of others by not giving out personal details, including full name, contact numbers, addresses or photos;
- use appropriate and respectful language when communicating with others when I am online and to not post or forward messages that are harmful or hurtful;
- use technology responsibly and for educational purposes as directed by my teacher. I will be aware that content that I upload or post is my digital footprint;
- talk to a teacher if I feel uncomfortable when online, or find other students participating in unsafe, inappropriate or harmful online behaviour;
- **only use the internet at school to access educational sources or as directed by the teacher;**
- not interfere with the internet security of others, including logging into another users account and interfering with data that is stored in that account; and
- keep my password safe and to not reveal it to anyone except the colleges network administrators.

When I use my laptop/ipad in the classroom setting, I agree to:

- bring the device to class charged and ready to use;
- take reasonable measures to ensure the safety and security of the device (this includes, where appropriate, carrying the device in a protective case, storing the device in my locker when not in use, changing the password frequently and to not reveal it to others);
- take reasonable measures to ensure that all data on the device will be appropriate for school and is used for educational purposes;
- use only approved educational apps/ programs during class time or as directed by the teacher;
- the teachers removing apps/ programs from the device that are inappropriate - such as any games being played in class, social media apps;
- keeping at least 5Gb free on the device for schoolwork;
- have all the specified school apps/programs on my device at all times;
- keep my iOS software up to date;
- keeping my device free of social networking apps (including Facebook, Snapchat, Kik, etc)
- seek permission from individuals (including teachers) before taking photos, recording sound or videoing them;
- seek written permission from individuals involved before I publish or send this digital media to other people or any online space; and
- respect the privacy of others by not interfering with their device or any data that is stored on that device.

The Acceptable Use Agreement also applies during school excursions, camps and extra- curricular activities. I acknowledge and agree to follow these rules. I understand that my access to the internet and mobile technology at the College will be renegotiated if I do not act responsibly.

I have read the Acceptable Use Agreement carefully and understand the significance of the conditions and agree to abide by these conditions. I understand that any breach of these conditions will result in internet and mobile technology access privileges being suspended or removed.

Student Name		Year Level	
Student Signature		Date	/ /
Parent/Carer Name			
Parent/Carer signature		Date	/ /

If you have any concerns about this agreement please contact the College.

For further support with online issues, students can call Kids Helpline on 1800 55 1800. Parents/Carers call Parentline 132289, visit <http://cybersmart.gov.au> or contact ACMA Australia's Internet safety advisory body on 1800 880 176.